

Calvin Access Controls, Inc.

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Job Application Letter

Calvin Access Controls, Inc., headquartered at 7585 Taway Road, Radnor, Ohio, is a privately-owned Corporation involved in various types of light construction. Calvin Access Controls, Inc. provides clients with services in sales, installation, and maintenance related to, but not limited to: Electronic Automatic Gate Systems in Commercial and Residential settings, many at Self Storage Facilities and Gated Communities. We also do the underground work [trenching, conduit, and concrete] needed to support these systems.

Calvin Access Controls, Inc. was founded in 1992 by Tim Calvin and his wife, Renee. The company has grown over the past several years, but personalized customer service remains an intricate part of our daily operations. Calvin Access Controls, Inc. is a team of people committed to providing the highest quality and most dependable access controlling devices available.

All candidates for employment with Calvin Access Controls, Inc. must fully complete, date, and sign the company's standard employment application form. (A resume will not be accepted in lieu of a completed employment application.) The application form should be completed in detail and signed by the applicant to verify the accuracy and completeness of previous employment and personal information. The company may investigate any portion of the requested information and may deny or later terminate the employment of anyone giving false, misleading, or incomplete information. The completed employment application form will be made part of the personnel file of those applicants accepted for employment. An employment application form completed by an applicant not selected for available openings may be maintained in a file in the Personnel Department and reviewed as suitable openings occur.

Thank you for expressing an interest in applying for employment with Calvin Access Controls, Inc. Applications and resumes may be returned by mail, fax or email (Tim@CalvinInc.com).

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