

PERSONAL INFORMATION

Name (Last, First, Middle): \_\_\_\_\_ Date: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_  
Can you prove your U.S. Citizenship? Circle one: Yes No  
If not a U.S. Citizen, give Visa No. and Expiration Date: \_\_\_\_\_

Position You Are Applying For: \_\_\_\_\_  
Where heard about: \_\_\_\_\_ Salary Requirement: \_\_\_\_\_  
Referred by: \_\_\_\_\_ Date You Can Start: \_\_\_\_\_

EDUCATION RECORD

High School (Name, City, State): \_\_\_\_\_  
Graduation Date: \_\_\_\_\_  
Business or Technical School (Name, City, State): \_\_\_\_\_  
Dates Attended: \_\_\_\_\_ Degree Earned: \_\_\_\_\_  
Undergraduate College (Name, City, State): \_\_\_\_\_  
Dates Attended: \_\_\_\_\_ Degree, Major: \_\_\_\_\_  
Graduate School (Name, City, State): \_\_\_\_\_  
Dates Attended: \_\_\_\_\_ Degree, Subject: \_\_\_\_\_

(please turn to next page)

WORK HISTORY (GIVE INFORMATION ABOUT YOUR LAST 3 JOBS, STARTING WITH THE MOST RECENT)

1-Employer	Dates Employed:	
Address:		
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		
Reason for Leaving:		

2-Employer	Dates Employed:	
Address:		
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		
Reason for Leaving:		

3-Employer	Dates Employed:	
Address:		
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		
Reason for Leaving:		

(please turn to next page)

BUSINESS REFERENCES (IF APPLYING FOR YOUR FIRST JOB, YOU MAY USE ACADEMIC REFERENCES)

1-Name:

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship to You: \_\_\_\_\_

2-Name:

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship to You: \_\_\_\_\_

3-Name:

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Relationship to You: \_\_\_\_\_

PLEASE READ AND SIGN

Calvin Access Controls, Inc. is an Equal Opportunity Employer.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Calvin Access Controls, Inc.

7585 Taway Rd., Radnor, Ohio 43066 / Ph: 740-494-4200 / Columbus: 614-451-GATE / info@calvininc.com

Please rate yourself on the following list of skills with **5 being very skilled, 1 no skill, and 0 not willing to attempt**. In addition list the types of experiences you have in each area. If you do not have experience at a particular skill, it does not mean you will not be considered for a position. This rating will help us better know your qualifications.

							Experience
CDL	5	4	3	2	1	0	_____
Driving record	5	4	3	2	1	0	_____
if points explain							_____
Farm	5	4	3	2	1	0	_____
Construction	5	4	3	2	1	0	_____
specify type							_____
Skidloader	5	4	3	2	1	0	_____
Concrete	5	4	3	2	1	0	_____
<b>Electrical</b>							
12-24 Volt	5	4	3	2	1	0	_____
240/120 VAC	5	4	3	2	1	0	_____
<b>Welding</b>							
Stick	5	4	3	2	1	0	_____
Wire	5	4	3	2	1	0	_____
<b>Carpentry</b>							
Rough	5	4	3	2	1	0	_____
Finish	5	4	3	2	1	0	_____
<b>Mechanic</b>							
Light/change oil etc.	5	4	3	2	1	0	_____
Major	5	4	3	2	1	0	_____

Experience

**Paint**

House	5	4	3	2	1	0
Automotive	5	4	3	2	1	0
Spray	5	4	3	2	1	0
Brush	5	4	3	2	1	0

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**Fencing**

Chain link	5	4	3	2	1	0
Ornamental	5	4	3	2	1	0
Wire	5	4	3	2	1	0
Board	5	4	3	2	1	0

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Computer	5	4	3	2	1	0
Managerial	5	4	3	2	1	0
Organization	5	4	3	2	1	0
People Skills	5	4	3	2	1	0
Honesty	5	4	3	2	1	0
Loyalty	5	4	3	2	1	0

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Distance

